



FINAL

SERVICE DELIVERY

BUDGET IMPLEMENTATION PLAN

2013 / 2014

MIER MUNICIPALITY

Service Delivery Budget Implementation Plan 2013/2014

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1. INTRODUCTION

The Municipal Finance Management Act (MFMA) No. 56 of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as an implementation and management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

Section 1 of the Municipal Finance Management Act (MFMA) No. 56 of 2003 defines the “service delivery and budget implementation plan” as the detailed plan approved by the mayor of the municipality in terms of Section 53 (1) (c) (ii) for implementing the municipality’s delivery of municipal services and its annual budget and which must include the following:-

a) Projections of each month of-

(i) revenue to be collected, by source; and

(ii) operational and capital expenditure, by vote;

b) Service delivery targets and performance indicators for each quarter; and

c) Any other matters that may be prescribed, and includes any revisions of such plan by the mayor in terms of section 54(1)(c).

In terms of Section 53 (1)(c)(ii) of the MFMA, the SDBIP must be approved by the Mayor of a municipality within 28 days of the approval of the budget.

MFMA Circular 13 further addresses the minimum requirements of the SDBIP in detail.

2. COMPONENTS OF THE SDBIP

The SDBIP is a layered plan consisting of a Top Layer - and a second layer of supporting documentation - generally containing the information and documentation in the IDP and Adopted Budget. The IDP and Budget should be read in-conjunction with the SDBIP.

The essential components of the Top- Layer consists of the following:-

- Ø Monthly Projections of Revenue to be collected for each source;
- Ø Monthly Projections of Expenditure (Operating & Capital) and revenue for each vote;
- Ø Quarterly Projections of service delivery targets and performance indicators for each vote.
- Ø Detailed capital works plan broken down by ward

2.1 Monthly Projections of Revenue to be collected by Source

One of the most important and basic priorities for any municipality is to collect all its revenue as budgeted for – the failure to collect all such revenue will undermine the ability of the municipality to deliver on services.

The municipality MUST ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. The revenue projections relate to actual cash expected to be collected and should reconcile to the cash flow statement approved with the budget documentation. The reason for specifying actual revenue collected rather than accrued (billed) revenue is to ensure that expenditure does not exceed actual income.

While these projections would be most useful as cash flow projections, it is also critical to understand the relationship between revenue billed and the amount actually collected in the context of tariff, credit control and indigent policies and any other relevant policies. Comprehensive, coherent revenue policies that take into account appropriate service delivery levels, standards, ability to pay and collection efforts will ensure realistic revenue projections. Projections for revenue by source should also include performance measures in relation to collection rates (amounts collected/amounts billed) to enable monitoring of the effectiveness of credit control policies and procedures.

2.2 Monthly Projections of Expenditure (Operating & Capital) and revenue for each vote;

These projections relate to cash paid and should reconcile to the cash flow statement adopted as part of the budget documentation. The SDBIP show monthly projections of revenue by vote in addition to revenue by source. This is done to review the budget projections against actual revenue and expenditure by vote in order to gain a more complete picture than provided by reviewing expenditure only.

- o Monthly Projections of Consolidated Service Delivery Targets and

2.3 Performance Indicators for each Vote

While the first two components indicate projections of budgeted amounts for revenue and expenditure, this component requires nonfinancial measurable key performance indicators and service delivery targets (including reduction of backlogs). The focus here is on outputs and outcomes, and not so much on inputs or internal management objectives.

2.4 Detailed Capital Works Plan broken down by Ward over Three years

Information detailing infrastructure projects per ward containing project description and anticipated capital costs over the three year period

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Monthly Projections of Revenue by Source : 2013/2014

Monthly Projections of Revenue by Source	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	Total 2014
	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R
Property rates	37 677	37 677	37 677	37 677	37 677	37 677	37 677	37 677	37 677	37 677	37 677	37 677	452 125
Service charges- Water revenue from tariff billings	35 007	35 007	35 007	35 007	35 007	35 007	35 007	35 007	35 007	35 007	35 007	35 007	420 081
Service charges- Sanitation revenue from tariff billings	22 497	22 497	22 497	22 497	22 497	22 497	22 497	22 497	22 497	22 497	22 497	22 497	269 963
Service charges- Refuse removal revenue from tariff billings	12 894	12 894	12 894	12 894	12 894	12 894	12 894	12 894	12 894	12 894	12 894	12 894	154 726
Service charges- Other													-
Rental of facilities and equipment	68 048	68 048	68 048	68 048	68 048	68 048	68 048	68 048	68 048	68 048	68 048	68 048	816 575
Interest earned on investment	11 667	11 667	11 667	11 667	11 667	11 667	11 667	11 667	11 667	11 667	11 667	11 667	140 000
Government grants and subsidies - Operating	3 384 000				3 384 000				4 984 000				11 752 000
Government grants and subsidies - Capital	3 602 667				3 602 667				5 910 667				13 116 000
Other income	1 119	1 119	1 119	1 119	1 119	1 119	1 119	1 119	1 119	1 119	1 119	1 119	13 429
New Loans Raised													-
Total Revenue by Source (Balanced to Cash Flow)	7 175 575	188 908	188 908	188 908	7 175 575	188 908	188 908	188 908	11 083 575	188 908	188 908	188 908	27 134 899

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Monthly Projections of Revenue and Expenditure by Vote : 2013/2014

Monthly Projections Expenditure and Revenue by Vote	July 2013			August 2013			September 2013			October 2013		
	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R
Vote 1 - Finance	448 180		7 101 844	448 180		115 177	448 180		115 177	448 180		115 177
Vote 2 - Waste Management / Solid waste	47 201	527 105	12 894	47 201	527 105	12 894	47 201	527 105	12 894	47 201	527 105	12 894
Vote 3 - Waste Water Management / Sewerage	84 776	368 077	22 497	84 776	368 077	22 497	84 776	368 077	22 497	84 776	368 077	22 497
Vote 4 - Water	203 697	65 810	35 007	140 364		35 007	140 364		35 007	140 364		35 007
Vote 5 - Executive & Council	146 193			146 193			146 193			146 193		
Vote 6 - Community Services	173 175	192 333		173 175	192 333		173 175	192 333		173 175	192 333	
Vote 7 - Executive & Council/Municipal Manager	25 878			25 878			25 878			25 878		
Vote 8 - Corporate Services	80 549			80 549			80 549			80 549		
Vote 9 - Community Services Admin				-			-			-		
Total By Vote (Balanced to Cash Flow)	1 209 648	1 153 326	7 172 242	1 146 315	1 087 516	185 575	1 146 315	1 087 516	185 575	1 146 315	1 087 516	185 575

Monthly Projections Expenditure and Revenue by Vote	November 2013			December 2013			January 2014			February 2014		
	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R
Vote 1 - Finance	448 180		7 101 844	448 180		115 177	448 180		115 177	448 180		115 177
Vote 2 - Waste Management / Solid waste	47 201	527 105	12 894	47 201	527 105	12 894	47 201	527 105	12 894	47 201	527 105	12 894
Vote 3 - Waste Water Management / Sewerage	84 776	368 077	22 497	84 776	368 077	22 497	84 776	368 077	22 497	84 776	368 077	22 497
Vote 4 - Water	203 697		35 007	140 364		35 007	140 364		35 007	140 364		35 007
Vote 5 - Executive & Council	146 193			146 193			146 193			146 193		
Vote 6 - Community Services	173 175	192 333		173 175	192 333		173 175	192 333		173 175	192 333	
Vote 7 - Executive & Council/Municipal Manager	25 878			25 878			25 878			25 878		
Vote 8 - Corporate Services	80 549			80 549			80 549			80 549		
Vote 9 - Community Services Admin	-			-			-			-		
Total By Vote (Balanced to Cash Flow)	1 209 648	1 087 516	7 172 242	1 146 315	1 087 516	185 575	1 146 315	1 087 516	185 575	1 146 315	1 087 516	185 575

Monthly Projections Expenditure and Revenue by Vote	March 2014			April 2014			May 2014			June 2014		
	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R
Vote 1 - Finance	448 180		11 009 844	448 180		115 177	448 180		115 177	448 180		155 177
Vote 2 - Waste Management / Solid waste	47 201	527 105	12 894	47 201	527 105	12 894	47 201	527 105	12 894	47 201	527 105	12 894
Vote 3 - Waste Water Management / Sewerage	84 776	368 077	22 497	84 776	368 077	22 497	84 776	368 077	22 497	84 776	368 077	22 497
Vote 4 - Water	203 697		35 007	140 364		35 007	140 364		35 007	140 364		35 007
Vote 5 - Executive & Council	146 193			146 193			146 193			146 193		
Vote 6 - Community Services	173 175	192 333		173 175	192 333		173 175	192 333		173 175	192 333	
Vote 7 - Executive & Council/Municipal Manager	25 878			25 878			25 878			25 878		
Vote 8 - Corporate Services	80 549			80 549			80 549			80 549		
Vote 9 - Community Services Admin	-			-			-			-		

Total By Vote (Balanced to Cash Flow)	1 209 648	1 087 516	11 080 242	1 146 315	1 087 516	185 575	1 146 315	1 087 516	185 575	1 146 315	1 087 516	225 575
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Mier Municipality

Monthly Projections of Revenue and Expenditure by Vote : 2013/2014

Monthly Projections Expenditure and Revenue by Vote	Total 2013/2014		
	Opex R	Capex R	Rev R
Vote 1 - Finance	5 378 159	-	26 290 129
Vote 2 - Waste Management / Solid waste	566 412	6 325 263	154 726
Vote 3 - Waste Water Management / Sewerage	1 017 306	4 416 927	269 963
Vote 4 - Water	1 874 369	65 810	420 081
Vote 5 - Executive & Council	1 754 314	-	-
Vote 6 - Community Services	2 078 095	2 308 000	-
Vote 7 - Executive & Council/Municipal Manager	310 531	-	-
Vote 8 - Corporate Services	966 593	-	-
Vote 9 - Community Services Admin	-	-	-
Total By Vote (Balanced to Cash Flow)	13 945 779	13 116 000	27 134 899

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Monthly Revenue indicators by source: 2013/2014

Monthly Projections of Revenue by Source	July 2013				August 2013				September 2013			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	37 677	81 253	-	0.00%	37 677	81 253	-	-	37 677	81 253	-	0.00%
Water Revenue from Tariff Billings	35 007	107 197	-	0.00%	35 007	107 197	-	-	35 007	107 197	-	0.00%
Sanitation Revenue from Tariff Billings	22 497	95 173	-	0.00%	22 497	95 173	-	-	22 497	95 173	-	0.00%
Refuse Removal from Tariff Billings	12 894	86 623	-	0.00%	12 894	86 623	-	-	12 894	86 623	-	0.00%
Total Revenue By Source	108 075	370 246	-	0.00%	108 075	370 246	-	-	108 075	370 246	-	0.00%

Monthly Projections of Revenue by Source	1st Quarter - Jul 2013 - Sep 2013					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	113 031	243 760	-	0.00%	46.37%	-46.37%
Water Revenue from Tariff Billings	105 020	321 591	-	0.00%	32.66%	-32.66%
Sanitation Revenue from Tariff Billings	67 491	285 519	-	0.00%	23.64%	-23.64%
Refuse Removal from Tariff Billings	38 682	259 868	-	0.00%	14.89%	-14.89%
Total Revenue By Source	324 224	1 110 737	-	0.00%		

Monthly Projections of Revenue by Source	October 2013				November 2013				December 2013			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	37 677	81 253	-	0.00%	37 677	81 253	-	-	37 677	81 253	-	0.00%
Water Revenue from Tariff Billings	35 007	107 197	-	0.00%	35 007	107 197	-	-	35 007	107 197	-	0.00%
Sanitation Revenue from Tariff Billings	22 497	95 173	-	0.00%	22 497	95 173	-	-	22 497	95 173	-	0.00%
Refuse Removal from Tariff Billings	12 894	86 623	-	0.00%	12 894	86 623	-	-	12 894	86 623	-	0.00%
Total Revenue By Source	108 075	370 246	-	0.00%	108 075	370 246	-	-	108 075	370 246	-	0.00%

Monthly Projections of Revenue by Source	2nd Quarter - Oct 2013- Dec 2013					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	113 031	243 760	-	0.00%	46.37%	-46.37%
Water Revenue from Tariff Billings	105 020	321 591	-	0.00%	32.66%	-32.66%
Sanitation Revenue from Tariff Billings	67 491	285 519	-	0.00%	23.64%	-23.64%
Refuse Removal from Tariff Billings	38 682	259 868	-	0.00%	14.89%	-14.89%
Total Revenue By Source	324 224	1 110 737	-	0.00%		

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MONTHLY REVENUE INDICATORS BY SOURCE : 2013/2014

Monthly Projections of Revenue by Source	January 2014				February 2014				March 2014			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	37 677	81 253	-	0.00%	37 677	81 253	-	-	37 677	81 253	-	0.00%
Water Revenue from Tariff Billings	35 007	107 197	-	0.00%	35 007	107 197	-	-	35 007	107 197	-	0.00%
Sanitation Revenue from Tariff Billings	22 497	95 173	-	0.00%	22 497	95 173	-	-	22 497	95 173	-	0.00%
Refuse Removal from Tariff Billings	12 894	86 623	-	0.00%	12 894	86 623	-	-	12 894	86 623	-	0.00%
Total Revenue By Source	108 075	370 246	-	0.00%	108 075	370 246	-	-	108 075	370 246	-	0.00%

Monthly Projections of Revenue by Source	3rd Quarter - Jan 2014- Mrt 2014					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	113 031	243 760	-	0.00%	46.37%	-46.37%
Water Revenue from Tariff Billings	105 020	321 591	-	0.00%	32.66%	-32.66%
Sanitation Revenue from Tariff Billings	67 491	285 519	-	0.00%	23.64%	-23.64%
Refuse Removal from Tariff Billings	38 682	259 868	-	0.00%	14.89%	-14.89%
Total Revenue By Source	324 224	1 110 737	-	-		

Monthly Projections of Revenue by Source	April 2014				May 2014				June 2014			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	37 677	81 253	-	0.00%	37 677	81 253	-	-	37 677	81 253	-	0.00%
Water Revenue from Tariff Billings	35 007	107 197	-	0.00%	35 007	107 197	-	-	35 007	107 197	-	0.00%
Sanitation Revenue from Tariff Billings	22 497	95 173	-	0.00%	22 497	95 173	-	-	22 497	95 173	-	0.00%
Refuse Removal from Tariff Billings	12 894	86 623	-	0.00%	12 894	86 623	-	-	12 894	86 623	-	0.00%
Total Revenue By Source	108 075	370 246	-	0.00%	108 075	370 246	-	-	108 075	370 246	-	0.00%

Monthly Projections of Revenue by Source	4th Quarter - Apr 2014 - Jun 2014					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	113 031	243 760	-	0.00%	46.37%	-46.37%
Water Revenue from Tariff Billings	105 020	321 591	-	0.00%	32.66%	-32.66%
Sanitation Revenue from Tariff Billings	67 491	285 519	-	0.00%	23.64%	-23.64%
Refuse Removal from Tariff Billings	38 682	259 868	-	0.00%	14.89%	-14.89%
Total Revenue By Source	324 224	1 110 737	-	0.00%		

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MONTHLY REVENUE INDICATORS BY SOURCE : 2012/2013

Monthly Projections of Revenue by Source	Total - Year to date					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	452 125	975 038	-	0.00%	46.37%	-46.37%
Water Revenue from Tariff Billings	420 081	1 286 362	-	0.00%	32.66%	-32.66%
Sanitation Revenue from Tariff Billings	269 963	1 142 077	-	0.00%	23.64%	-23.64%
Refuse Removal from Tariff Billings	154 726	1 039 471	-	0.00%	14.89%	-14.89%
Total Revenue By Source	1 296 895	4 442 948	-	0.00%		

COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

Service delivery targets relate to the level and standard of service being provided to the community and include targets for the reductions in backlogs of basic services. The requirement for service delivery targets is consistent with national government policy requiring the public sector to be able to measure service delivery outputs and outcomes in addition to inputs (expenditure).

QUARTERLY PROJECTIONS FOR SERVICE DELIVERY TARGETS AND OTHER PERFORMANCE INDICATORS

		Quarterly Targets												
Vote	KPA	Indicator	Unit of Measurement/ Objective	Annual Target	Revised Target	Qrt Ending Sep' 13		Qrt Ending Dec' 13		Qrt Ending Mar' 14		Qrt Ending Jun' 14		Explanation of Variance
						Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
Executive and Council	Advanced Economic Growth	Capital budget spent on capital projects identified for a particular financial year in terms of the municipality's IDP	Ensure integrated development for economic growth	100%		25%		25%		25%		25%		
	Basis and Sustainable Service Delivery	Customer complaints, queries, received and resolved within specified time frames	All complaints to be resolved within 48hours	100%		100%		100%		100%		100%		
	Basis and Sustainable Service Delivery	Service delivery complaints received	Decrease in service delivery complaints	75%		19%		19%		19%		19%		
	Financial Viability	Audit charter adopted within timeframes	To establish an audit framework	100%		50%		50%						
		Compliance to audit recovery plan	To achieve a clean audit outcome	100%		25%		25%		25%		25%		
		Internal audit queries for municipality	To develop effective internal controls	100%		25%		25%		25%		25%		
		Audit queries responded to within 5- working days	Ensuring that audit evidence are adequate and sufficient	100%		100%		100%		100%		100%		
		External audit queries for municipality	Ensuring that audit evidence are adequate and sufficient	100%		75%		25%						
		Audit committee meetings annually	To implement audit charter	4		1		1		1		1		
	Good governance	By-laws introduced (new and amended)	To give effect to policies	100%		25%		25%		25%		25%		
		Institutional PM reports to Council through Audit committee	Monitoring and evaluation	0%										
		Development of an Integrated Tourism Plan	Increase in tourism	100%		25%		25%		25%		25%		
		Councillors submitted declarations of interest within specified timeframes	Good governance	100%		100%								
		To ensure an improve audit opinion in line with the LGTAS	Ensure a clean audit report June 2014/ Annual AGSA opinion	Unqualified										
	Transformation and Institutional development	Communication framework developed within timeframe	Develop and approved a communication strategy	100%		50%		50%						
		Meetings scheduled	Develop sustainable Council and community structures	12		3		3		3		3		
		Council and committee meetings start on time	Sound Governance	100%		100%		100%		100%		100%		
		Council / resolutions referred to directorates within 7- working days from council / resolution	Sound Governance	100%		100%		100%		100%		100%		
		Minutes completed within 7 working days after meetings	Sound Governance	100%		100%		100%		100%		100%		
		Resolutions are implemented within prescribed time frames	Sound Governance	100%		100%		100%		100%		100%		
		Management meetings held	Sound Governance	48		12		12		12		12		
		Staff and Councillors trained in Customer Care	Develop and sustain customer relationship management competencies for all - Councillors, Ward Committee members and Employees	100%		25%		25%		25%		25%		
		S57 employee performance agreements concluded	Develop a high performance culture within the municipality	100%		100%								

COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

Service delivery targets relate to the level and standard of service being provided to the community and include targets for the reductions in backlogs of basic services. The requirement for service delivery targets is consistent with national government policy requiring the public sector to be able to measure service delivery outputs and outcomes in addition to inputs (expenditure).

QUARTERLY PROJECTIONS FOR SERVICE DELIVERY TARGETS AND OTHER PERFORMANCE INDICATORS

		Quarterly Targets												
Vote	KPA	Indicator	Unit of Measurement/ Objective	Annual Target	Revised Target	Qrt Ending Sep' 13		Qrt Ending Dec' 13		Qrt Ending Mar' 14		Qrt Ending Jun' 14		Explanation of Variance
						Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
Finance and Corporate	Co-operative Governance and Informed Decision-making	Total projected revenue as set out in the SDBIP	Enhance revenue from own and other sources	100%		25%		25%		25%		25%		
		Total projected income for services per category												
	Financial Viability & Management	Rates	Debt recovery rate set in budget at 100% to be improve	100%		25%		25%		25%		25%		
		Water	Debt recovery rate set in budget at 55% to be improve	55%		14%		14%		14%		14%		
		Sanitation	Debt recovery rate set in budget at 55% to be improve	55%		14%		14%		14%		14%		
		Waste	Debt recovery rate set in budget at 55% to be improve	55%		14%		14%		14%		14%		
		Received donor or grant funding as per budget												
	Financial Viability & Management	Equitable share	Realisation of allocated grant funding.	100%		33%		33%		33%				
		MIG funding	Realisation of allocated grant funding.	100%		33%		33%		33%				
		MSIG Funding	Realisation of allocated grant funding.	100%		100%								
		FMG funding	Realisation of allocated grant funding.	100%		100%								
		Library funding	Realisation of allocated grant funding.	100%		100%								
		Eskom Funding	Realisation of allocated grant funding.	100%		33%		33%		33%				
		Bloodhound funding	Realisation of allocated grant funding.	0%										
		EPWP funding	Realisation of allocated grant funding.	100%		100%								
		Interest earned from investment	Realisation of budgeted income	100%		25%		25%		25%		25%		
		Sundry income as per budget	Realisation of budgeted income	100%		25%		25%		25%		25%		
		Internships implemented	Compliance with legislation & Approved Activity plan	4		4								
		Total Government debtors outstanding for longer than 30-days	Institute actions once debt reached age of 90 days. Implement Approved Credit Control policy.	100%		100%		100%		100%		100%		
		Business debtors outstanding for longer than 30-days	Institute actions once debt reached age of 90 days. Implement Approved Credit Control policy.	100%		100%		100%		100%		2%		
		Households debtors outstanding for longer than 30-days	Institute actions once debt reached age of 90 days. Implement Approved Credit Control policy.	100%		100%		100%		100%		22%		
		Total debts written off annually	To ensure credible debtors on the financial System / Age analysis is 100% correct	100%		2 568 075.30						100%		
	Financial Management	Variance from annual budget process plan	Effective implementation of budget process plan budget process plan	100%		100%		100%		100%		100%		
		Completion of 5 Year financial plan within timeframes	Effective financial planning and financial control	100.0%		50%		50%						
		Budget allocated for FREE basic services	To subsidise all accredited indigents according to the approved Indigent policy	100%		100%		100%		100%		100%		
		Repair and maintenance budget	Effective financial planning and financial control	100%		25%		25%		25%		25%		
		Timeous submission of the Financial statements	Compliance with legislation	100%		100%								
		Timeous delivery of Financial reports	Compliance with legislation	100%		100%		100%		100%		100%		
		Compliance to audit recovery plan	Improved audit outcomes	100%		25%		25%		25%		25%		
		Internal audit queries for Finance and Corporate Department	Improved audit outcomes	100%		25%		25%		25%		25%		
		Audit queries responded to within 5- working days	Improved audit outcomes	100%		25%		25%		25%		25%		
		External audit queries for Finance and Corporate Department	Improved audit outcomes	100%		25%		25%		25%		25%		
		Implementation of Policies	Sound Governance	100%		100%		100%		100%		100%		
		Completed GRAP compliant Fixed Asset Register	Compliance with GRAP 17	100%								100%		
		Tenders awarded within 40-days	Comply with supply chain procedures	100%		100%		100%		100%		100%		
	Transformation and Institutional development	New staff receiving induction training within 1 months of employment	Develop a high performance culture within the municipality	100%		100%		100%		100%		100%		
		Shortlisting finalised within 10-days from closure of applications	timeous appointment of vacancies	100%		25%		25%		25%		25%		
		Meetings with labour unions	Addressing all labour issues	4		1		1		1		1		
		Labour disputes resolved	Addressing labour issuss within the workplace timeously	100%		100%		100%		100%		100%		
		Employment Equity plan compliance	To draw up a plan that speak to the compliance of the legislation.	100%								100%		
		Meeting with Employment Equity Consultative forums (EECF)	To address the needs of the equity plan	4		1		1		1		1		

COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

Service delivery targets relate to the level and standard of service being provided to the community and include targets for the reductions in backlogs of basic services. The requirement for service delivery targets is consistent with national government policy requiring the public sector to be able to measure service delivery outputs and outcomes in addition to inputs (expenditure).

QUARTELY PROJECTIONS FOR SERVICE DELIVERY TARGETS AND OTHER PERFORMANCE INDICATORS

Vote	KPA	Indicator	Unit of Measurement/ Objective	Annual Target	Revised Target	Quarterly Targets								Explanation of Variance
						Qrt Ending Sep' 13		Qrt Ending Dec' 13		Qrt Ending Mar' 14		Qrt Ending Jun' 14		
						Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
Technical Services	Co-operative Governance and Informed Decision-making	Water services projects and budgets submitted within timeframe	Enhance revenue from own and other sources	0%		0%		0%		0%		0%		
	Good Governance & Administration	IDP activities completed as per process plan (composite index)	Implementation of process plan	100%		25%		25%		25%		25%		
		IDP process plan adopted on time	Comliance with legislation	100%								100%		
		IDP Projects phase completed on time in terms of process plan	To ensure the development and implementation of the IDP	100%		25%		25%		25%		25%		
		IDP forum and steering committee meetings for each phase within process plan	Ensure monitoring and evaluation of the IDP process	100%		25%		25%		25%		25%		
		Integrated Development Plan (document) adopted i.t.o. process plan	Compliance of legislation	100%		100%		100%		100%		100%		
		Times IDP consultation with communities took place	Community involvement in the IDP	100%				100%		100%				
		Establish a Disaster Management forum	Address disaster within the municipal area	100%										
		Disaster Management forum meetings	To develop and implement disaster recovery plans	4		1		1		1		1		
		Staff members trained in disaster preparedness	To prepare the unit for any disaster	2		1				1				
		Disaster Management Plan included in IDP within specified timeframes/ scedures	Ensure environmental well-being	100%		100%		100%		100%		100%		
		Infrastructure investment plan completed within timeframes	Optimising municipal capital investment	100%		100%		100%		100%		100%		
		Develop a O&M Master Plan	Improve life span of assets	100%		20%		30%		30%		20%		
		Align a LED Strategy	Decrease unemployment and poverty	100%		20%		30%		30%		20%		
		Develop of SDF's and Land Use Management Plans	Management Land Use management	100%		20%		30%		30%		20%		
		Upgrading and maintenance of water projects implemented within time and budget	Improve access to basic water and water quality (blue drop)	100%		20%		30%		30%		20%		
		Upgrading and maintenance of waste water projects implemented within time and budget	Improve access to basic sanitation (green drop)	100%		25%		25%		25%		25%		
	Financial Management	Compliance to audit recovery plan	Improved audit outcomes	100%		25%		25%		25%		25%		
		Internal audit queries for Technical Department	Strengthened internal controls	100%		25%		25%		25%		25%		
		Audit queries responded to within 5-working days	Improved audit outcomes	100%		25%		25%		25%		25%		
		External audit queries for Technical Department	Improved audit outcomes	100%		25%		25%		25%		25%		

MIER MUNICIPALITY

Detailed capital works plan broken down by ward for 2013-2016

A detailed three year capital works plan is required to ensure sufficient detail to measure and monitor delivery of infrastructure projects on a ward by ward basis, including: project number; name; short description of what the project will deliver; planned start date; actual start date; planned completion date; actual completion date; capital costs timed per months reasons for; variances including if the project was completed but did not deliver to specification; and the responsible senior manager. In addition, a summary of capital project for each responsible senior manager.

Department	Priority Area	Objective	Program/Project description	Project number	Ward number	2013-2014			2014-2015			2015-2016			Asset Class	Asset Sub-Class	Reason for Variances	Responsible Senior Manager
						Expenditure	Contributions	Source of funding	Expenditure	Contributions	Source of funding	Expenditure	Contributions	Source of funding				
Finance & Administration						13 116 000	10 808 000	MIG		8 892 000	MIG		6 844 000	MIG				
							2 308 000	ESKOM		3 000 000	ESKOM		4 500 000	ESKOM				
Breakdown of Expenditure																		
Technical:																		
Waste Management	Infrastructure	To provide the community of Welkom	Rietfontein/Welkom New Community Centre	1139	4	2 500 000								MIG	Community	Community halls		
	Infrastructure	To build .0.59km access road	ASKHAM-KAMEELDUIJ: Upgrading of 0.59Km distributor Gravel road to Paved Road- MIG 1055	1055	2				2 259 066					MIG	Infrastructure - Road transport	Roads, Pavements & Bridges		
	Infrastructure	To build .0.794km access road	PHILANDERSBRON-POINTERSWEG: Upgrading of 0.794Km Gravel Distributor Road to Paved Road- (MIG 1233)	1233	2	3 825 263								MIG	Infrastructure - Road transport	Roads, Pavements & Bridges		
	Infrastructure	To buildkm access road	Klein Mier: Upgrading of Gravel Roads to Paved Roads- (MIG 1165)	1165	2							4 584 934		MIG	Infrastructure - Road transport	Roads, Pavements & Bridges		
	Infrastructure	To buildkm access road	Rietfontein: Upgrading of 1521m Gravel Didistributor Road to Paved Road	1234	1									MIG	Infrastructure - Road transport	Roads, Pavements & Bridges		
Waste Water Management	Infrastructure	To build new oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Loubos New Oxidatin Pond	1116	4	1 152 836								MIG	Infrastructure - Sanitation	Other		
	Infrastructure	To build new oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Askam New Oxidation Pond	1114	2	1 650 764								MIG	Infrastructure - Sanitation	Other		
	Infrastructure	Rehabilitation of existing oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Rietfontein Rehabilitation of Oxidation Pond	1231	1	1 613 326								MIG				
Water	Infrastructure	Water quality	Geohydrological investigation of Borehole near Welkom	1118	4	65 810								MIG	Other	Other		
Community Services	Infrastructure		Integrated national electrification programme (Eskom)		All wards	2 308 000			3 000 000			4 500 000		ESKOM	Community	Other		
Total by Vote						13 116 000	13 116 000		5 259 066	11 892 000		9 084 934	11 344 000					

MIER MUNICIPALITY FINAL Service Delivery Budget Implementation Plan 2013/2014	
Submitted by: <u>M. MAKIBI</u>	Date: <u>21-06-2013</u>
Acting Municipal Manager	
Approved by: <u>MC Simon</u>	Date: <u>21-06-2013</u>
Mayor	